eSignTrust
澳門郵政 CORREIOS DE MACAU
電子認證服務 SERVIÇOS DE CERTIFICAÇÃO

解除被鎖定智能權標服務申請
Request for Release a Blocked Smart Token

請以英文正楷填寫 (標明除外)。 Please complete this application form in **English** and in **Block** letters (except where otherwise specified).
請在合適的方格內加上 "X"。 Please put a "X" in the appropriate boxes.

第一部分 – 徵求者資料
Section 1 – Requestor Details

客戶編號 Cust. Ref. No. _____

徵求者類別 Requestor Type	☐ 證書登記人本人 Certificate Subscriber	☐ 登記人機構獲授權代表 Authorised Delegate of Subscriber Organisation
	☐ 登記人之獲授權代表 Authorised representative of Subscriber	☐ 登記人或登記人機構之合法代理人 Legal representative of Subscriber or Subscriber Organisation
	☐ 其他：_____ Other	

姓名 Name (中文 / In Chinese)		☐ 男性 Male ☐ 女性 Female
(葡文或英文 / In Portuguese or English)	(姓 / Last Name)	
	(名 / First Name)	

證件類別 Type of ID Card / Passport	☐ 澳門居民身份證 BIR	☐ 中國護照 PRC Passport	☐ 往來港澳通行證 PRC Travel permit for HKSAR & MSAR
	☐ 香港身份證 HK ID Card	☐ 其他 A 護照或身份證明文件： Other National/Regional Passport/ID	

證件號碼 ID No./ Passport No.		簽發地點 Place of Issue	☐ 澳門 Macao	☐ 其他：_____ Other
本次簽發日期 Current Issue Date	___/___/___ (日 DD /月 MM /年 YYYY)	國籍 (非持有澳門居民身份證必須填寫) Nationality (Non BIR holder is required to fill in)		

機構名稱 Organisation Name (如適用 if applicable)	(中文 / In Chinese)	
	(葡文或英文 / In Port. or Eng.)	

部門 / 分部 Department / Branch (如適用 if applicable)	
職務 / 職級 / 職位 Position / Category (如適用 if applicable)	

聯絡電話 Contact No.		傳真號碼 Fax No.		聯絡電郵 E-mail Contact	

第二部份 – 服務申請詳情
Section 2 – Service Request Details

產品名稱 Product Name	☐ 合格電子簽名套裝 (註 1) QES Pack (Remark 1)	☐ 高級電子簽名套裝 (註 1) AES Pack (Remark 1)	☐ 加密證書 Encipherment Certificate
	☐ 加密證書 (部門) Encipherment Certificate (For Unit)		

權標序號 Token Serial No.	

解除原因 Reason for Release	☐ 更改個人識別碼 Change PIN	☐ 忘記個人識別碼 Forgotten PIN
	☐ 權標被鎖定 Token being blocked	☐ 其他： Other

本人現向澳門郵電電子認證服務("eSignTrust") 要求解除上述被鎖定之智能權標。本人知悉 eSignTrust 僅在收到已簽署的申請表正本及當所徵求服務被確實後，以及本人須親攜上述被鎖定智能權標到 eSignTrust 註冊署，eSignTrust 才會解除上述被鎖定之智能權標。
I hereby request Macao Post eSignTrust Certification Services ("eSignTrust") to release the aforesaid Blocked Token. I acknowledge that eSignTrust will only release the aforesaid Blocked Token if the duly-signed Request Form is received and the Release Request is verified; and that I am required to go in person with the aforesaid Blocked Token to eSignTrust Registration Authority.

徵求者簽署 (機構授權代簽，如合適)
Signature of Requestor (for and on behalf of the Organisation, where applicable)

簽署： Signature	日期： Date _____ (日 DD / 月 MM / 年 YYYY)	時間： Time _____ (時：分，上午/下午) (Hour:Minute，AM/PM)

機構名稱 + 蓋章(如合適)
Organisation Name + Chop (where applicable)

第三部份 – 服務接收確認
Section 3 – Confirmation of Receipt of Service

本人確認已接收了以上詳列於第二部份之服務，並隨即自行設定唯我所知的新個人識別碼。
I hereby confirm that I have received the Service details in Section 2 above and I have set immediately to a new PIN only known to myself

徵求者簽署 (機構授權代簽，如合適)
Signature of Requestor (for and on behalf of the Organisation, where applicable)

簽署： Signature	日期： Date _____ (日 DD / 月 MM / 年 YYYY)	時間： Time _____ (時：分，上午/下午) (Hour:Minute, AM/PM)

申請辦法及處理 Request Method and Procedures

1) 您可經傳真、郵遞、附電子簽名之電子郵件或親臨澳門郵電電子認證服務註冊署提交「解除被鎖定智能權標服務申請表」。倘需要，請遞交徵求者及證書登記人之身份證明文件副本。
   You may submit a Release a Blocked Smart Token Request Form by fax, postal mail, electronically signed e-mail or in-person at eSignTrust Registration Authority. If required, please submit the photocopy(ies) of identification document of the Requestor and the Certificate Subscriber.

2) 澳門郵電電子認證服務的工作人員或授權的註冊署工作人員將聯絡您並證實這個解除申請的真實性。
   Macao Post and Telecommunications Bureau eSignTrust Certification Services personnel or authorised Registration Authority personnel will contact you to verify this Release Request.

3) 您須親攜被鎖定智能權標到 eSignTrust 註冊署以完成解除，完成後簽署服務接收確認。整過程約需時二十分鐘。
   You are required to go in person with the Blocked Smart Token to eSignTrust Registration Authority to complete the release, and sign the Confirmation of Receipt of Service. The process may take around 20 minutes.

4) 澳門郵電電子認證服務的正常服務時段已註明在 eSignTrust 的認證作業準則內。在非正常服務時段所收到的取回申請將於下一個工作天處理。
   Macao Post and Telecommunications Bureau eSignTrust Certification Services' normal business hours are indicated in the Certification Practice Statement of eSignTrust ("CPS"). Certificate Suspension or Revocation requests received outside normal business hours are processed on the next working day.

5) 您提供的資料將會受澳門郵電電子認證服務及其商業伙伴，包括其他認證實體及其註冊署機密地保存。
   The information you provide will be held confidential by eSignTrust and its business partners, including other Certification Service Providers and their Registration Authorities.

6) 有關 eSignTrust 的作業情況，一切以 eSignTrust 認證作業準則為準。

註 Remarks:
1) 本服務僅供證書登記人本人申請。
   This Service is only for Certificate Subscriber.

澳門郵電電子認證服務專用
For eSignTrust Certification Services Use Only

負責人簽署 Authorised Signature

蓋戳 Time Stamp	申請表正本收件： Original Form Received	處理 Performed by： 日期： Date _____ (日 DD / 月 MM / 年 YYYY)	覆核 Reviewed by： 日期： Date _____ (日 DD / 月 MM / 年 YYYY)
		備註 Remarks	備註 Remarks